

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 PLEASE POST May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: Athletic Director – 150 hours (subject to adjustment)

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

Assigned Licensed Teacher with satisfactory record of attendance

SELECTION CRITERIA:

1. Demonstrated knowledge of PSAL rules and regulations
2. Demonstrated ability to maintain records
3. All applicants must be certified in First Aid/and CPR/AED.

DUTIES AND RESPONSIBILITIES:

1. Maintain all financial records dealing with PSAL sports
2. Monitor eligibility
3. Assist coaches as needed
4. Attend athletic events
5. Perform all duties in PSAL Manual for Athletic Director

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE:

September 2010 – June 2011

Hours to be scheduled before or after regular school day
200 hours subject to change as per collective bargaining agreement and school team allotment.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

DUE DATE: June 4, 2010

PLEASE INCLUDE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

Athletic Director 2010-2011

Date

Department of Education of the City of New York
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

Per Session Vacancy Notice #_____, 2010-11 PLEASE POST – May 3, 2010
(Subject to Funding Availability)

POSITION: Associate Athletic Directors –50 hours (subject to adjustment)

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

Assigned Licensed Teacher with satisfactory record of attendance

SELECTION CRITERIA:

- m. Demonstrated knowledge of PSAL rules and regulations
2. Demonstrated ability to maintain records
3. All applicants must be certified in First Aid/and CPR/AED.

DUTIES AND RESPONSIBILITIES:

- m. Maintain all financial records dealing with PSAL sports
6. Monitor eligibility
7. Assist coaches as needed
8. Attend athletic events
9. Perform all duties in PSAL Manual for Athletic Director

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: Hours to be scheduled before or after regular school day
50 hours

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School, 35-01 Union Street, Flushing, NY 11354

DUE DATE: June 4, 2010

Please include the above circular number on your resume and application

Service exceeding the number of hours specified in Personnel Memorandum No. 2 dated July 25, 1997 concerning persession hours and/or service in one or more per session activity in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing (Form OP175W) and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources – Per Session Monitoring Unit at 65 court Street, Brooklyn, NY 11201, room 405-G. for details, please refer to Chancellor's Regulation C-175 dated August 27, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

AssociateAthletic Directors 2010-11

_____ Date

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____ 2010-2011 PLEASE POST May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: BASEBALL BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the secondary school level

and in the sport indicated in position title.

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and academic eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1 through May 2011
Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours
Allocated for this position are 192 as per collective bargaining agreement.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School,

DUE DATE: June 4, 2010
Please include the above circular number on your resume and application

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

APPROVED: _____
Principal

Date

Department of Education of the City of New York
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

Per Session Vacancy Notice #_____, 2010-2011 PLEASE POST May 3, 2010
(Subject to funding availability)

POSITION: Baseball Boys Jr. Varsity Coach

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
4. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the secondary school level

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1 – June 2011

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 72 as per collective bargaining agreement.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal,

DUE DATE: June 4, 2010

Please include the above circular number on your resume and application

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

APPROVED: _____
Principal

Date

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 PLEASE POST May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: BASKETBALL GIRLS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given by the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the secondary school level and in the sport indicated in position title.

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: October 2010-February 2011

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 216 as per collective bargaining agreement.

APPLICATION:

- √ Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

√

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

_____ Date

BASKETBALL GIRLS VARSITY 2009-2010

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: BASKETBALL BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given by the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

Secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: October 2010-February 2011

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 216 as per collective bargaining agreement.

APPLICATION:

- √ Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

DUE DATE: June 4, 2010

Please include the above circular number on your resume and application

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

Date _____

BASKETBALLBOYSVARSITY2010-11

Department of Education of the City of New York
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

Per Session Vacancy Notice #_____, 2010-2011 Please post May 3, 2010
(Subject to funding availability)

POSITION: BASKETBALL BOYS JR VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given by the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

Secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

12. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
13. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
14. Has knowledge of sports and PSAL governing rules and policies.
15. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
16. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
17. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
18. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
19. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
20. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
21. Has ongoing communication with guidance, staff, deans and parents.
22. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: October 2010 – February 2011
Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours
Allocated for this position are 132 as per collective bargaining agreement.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School,

DUE DATE: June 4, 2010
Please include the above circular number on your resume and application

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.
Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal Date

BASKETBALL BOYS JR Varsity2010-11

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: BOWLING BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

Secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: August 2010 – November 2010
Minimum of 2 hours per day – 3:30 to 5:30 P.M.
Per Session hours allocated for this position are 96.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

DUE DATE: June 4, 2010.

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing (Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

Date

BOWLING BOYS VARSITY COACH 2009-2010

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: FOOTBALL BOYS VARSITY ASSISTANT COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: American Red Cross Standard First Aid Course (8 hours) and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
4. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: August 20, 2010 – November 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M.

Per Session hours allocated for this position are 264 as per collective bargaining agreement.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

Date

FOOTBALL BOYS VARSITY ASST COACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2009-2010 PLEASE POST May 4, 2009

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: FOOTBALL BOYS JR. VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: August 20, 2010 – November 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 180 hours per collective bargaining agreement.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

Date

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: FOOTBALL BOYS VARSITY HEAD COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: August 20, 2009 – November 2009

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours allocated for this position are 5282 hours as per collective bargaining agreement.

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

Date

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: HANDBALL BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the secondary school level and in the sport indicated in position title.

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1, 2010 – May 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 96 per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School.

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director Of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing Form OP175W) and receive Written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources -Per Session Monitoring Unit at 65 Court Street, Brooklyn, N.Y. 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

Date

HANDBALL BOYS VARSITY COACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

Per Session Vacancy Notice #_____, 2010-2011 Please post May 3, 2010
(Pending budget availability)

POSITION: HANDBALL GIRLS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1, 2010 – May 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 96 per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School, 35-01 Union Street, Flushing, NY 11354

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

_____ Date

HANDBALL GIRLS VARSITY 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 PLEASE POST May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: INDOOR TRACK GIRLS & BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: October 2010 – February 2011

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours
Allocated for this position are 144 per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

Date

INDOOR TRACK GIRLS VARSITYCOACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: SOCCER BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: August 20, 2010 – Nov. 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated hours for this position are 144 per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School,

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

_____ Date

SOCCER BOYS VARSITYCOACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: SOCCER GIRLS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: August 20, 2010 – Nov. 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 144 as per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School,

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

Date

SOCCER GIRLS VARSITY COACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2910-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: SOFTBALL GIRLS JV COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

Secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1, 2010 – May 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 84 as per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School, 35-01 Union Street, Flushing, NY 11354

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

_____ Date

SOFTBALLGIRLS JV COACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: SOFTBALL GIRLS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

Secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1, 2010 – May 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 192 as per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School,

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

Date

SOFTBALL GIRLS VARSITY COACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: TENNIS BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets

NYS Commissioner of Education First Aid requirements for coaches:
First Aid Course (8 hours) given through the PSAL, and the
Emergency First Aid Care and Prevention of Athletic injuries course
(6-8 hours). NOTE: Within three years, must complete required coaching
certification courses for non-Physical Education teachers

5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1, 2010 – May 2010

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours

Allocated for this position are 96 per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

_____ Date

TENNIS BOYS VARSITY COACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 PLEASE POST May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: VOLLEYBALL GIRLS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: August 20, 2010 – November 2010
Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours
Allocated for this position are 120

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School, 35-01 Union Street, Flushing, NY 11354

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____
Principal

Date

VOLLEYBALL GIRLS VARSITY COACH 2010-2011

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: VOLLEYBALL BOYS VARSITY COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL, and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: March 1, 2011 – May 2011

Minimum of 2 hours per day – 3:30 to 5:30 P.M. Per Session hours
Allocated for this position are 120

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School,

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

Date

DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
Division of Human Resources
65 Court Street
Brooklyn, NY 11201

PER SESSION VACANCY NOTICE # _____, 2010-2011 Please post May 3, 2010

(SUBJECT TO FUNDING AVAILABILITY)

POSITION: WRESTLING COACH

LOCATION: FLUSHING HIGH SCHOOL

ELIGIBILITY:

1. Licensed Physical Education Teacher
2. Licensed Teacher – NYS Certified in Physical Education
3. Licensed Teacher
4. All applicants must possess current First Aid Certification which meets NYS Commissioner of Education First Aid requirements for coaches: First Aid Course (8 hours) given through the PSAL and the Emergency First Aid Care and Prevention of Athletic injuries course (6-8 hours). NOTE: Within three years, must complete required coaching certification courses for non-Physical Education teachers
5. All applicants must be certified in First Aid/and CPR/AED.

SELECTION CRITERIA:

Applicant should provide satisfactory evidence of:

1. Eligibility requirements, as stated above
2. Knowledge, experience and success in coaching particularly at the

Secondary school level and in the sport indicated in position title

DUTIES AND RESPONSIBILITIES:

1. Provide documentation to fulfill PSAL requirements concerning physical examinations, parental consent and eligibility. (To be obtained prior to tryout.)
2. Implements all athletic policies approved by the PSAL and adheres to all PSAL rules and regulations.
3. Has knowledge of sports and PSAL governing rules and policies.
4. Submits all required paper work and team rosters to Athletic Director prior to season for eligibility verification
5. Supervises student/athletes and provides support, assistance, and guidance during games, practices and while traveling.
6. Provide documentation to fulfill State and PSAL requirements concerning physical examinations, parent consent and eligibility.
7. Monitors student/athletes grades and conduct to ensure that they meet the full PSAL requirement.
8. Provide proper safe-guards for maintenance and protection of assigned equipment and facilities.
9. Complete and submit accident reports on all athletic injuries to the designated school authority within twenty-four hours after the injury.
10. Has ongoing communication with guidance, staff, deans and parents.
11. Attends scheduled coaches meetings.

SALARY: Per current bargaining agreement or current contractual rate

WORK SCHEDULE: October 2010 – February 2011

Minimum of 2 hours per day – 3:30 to 5:30 P.M.

Per Session hours: allocated for this position are 144, as per collective bargaining agreement

APPLICATION: Send letter of application and OP 175 and OP175W, if needed, which are available in all schools to: Cornelia Gutwein, Principal, Flushing High School,

DUE DATE: June 4, 2010

PLEASE INDICATE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours as specified in the most current personnel memorandum concerning per session hours and/or service in one or more per session activities in a per session school year, requires prior approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Assistant Superintendent of High Schools, Community Superintendent of Special Education Superintendent must make the request in writing Form OP175W and receive written approval before the person can begin working in the activity. Requests should be sent to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street, Brooklyn, NY 11201, Room 405-G. For details, please refer to Chancellor's Regulation C-175 dated August 29, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

APPROVED: _____

Principal

Date

SOFTBALL GIRLS VARSITY COACH 2010-2011